Navigating the N.C. State Laboratory of Public Health’s Website

The home page of the N.C. State Laboratory of Public Health (NCSLPH) website is the first thing you see when accessing the web address: http://slph.ncpublichealth.com/. The NCSLPH website has recently undergone some updating to make the website more user-friendly. The Lab Improvement and Cancer Cytology pages now showcase the format the entire website will have once completed. Let’s take a tour of the website and the various components.

**Top Navigation bar**

- Administration: Mission Statement, Objectives, and General Information such as addresses, business hours, specimen delivery, and policies.
- Order supplies: NCSLPH Portal System that allows users to order supplies from the mail room. Note a user ID and password is required to access this part of the system.
- Job postings: N.C. DHHS website that allows users to search current job listings.
- Contact and Location: Main phone number, fax number and the “Do You Know Who to Contact” list. This list has helpful phone numbers for the different laboratory sections. Driving directions are also included under this tab.
- User Comments and Questions: Submit comments or questions to the NCSLPH. It also includes fields to enter contact information so that you can be contacted if necessary.
- For a tour, please go to http://slph.adobeconnect.com/hometop.

**Main home page**

- What’s New: Important section of the home page to alert visitors to new guidelines for testing or new memos of importance.
- Quick Links: Listing of items of interest to our web visitors that includes holiday schedules, lab training schedules, and our CLIA Certificate. The quick links allow visitors to access what they need quickly with only a click of the mouse.
- For a tour, please go to http://slph.adobeconnect.com/main.

**Left Navigation bar**

- Links to the Division of Public Health (DPH) site, division contacts, and other links including DHHS and CDC.

**Search bar**

- Upper right-hand side of the home page.
- Users may type in a topic and get a link to what they need. This is a great tool if you are not sure where to navigate.

**Right Navigation bar**

- Internal links to different laboratory units and links to forms, documents, and newsletters.
- Click on each unit link to bring up a list of related items.

**Lab Test Results**

- Login: If you already have a login to access lab test results, this link takes you directly to the login page.
- Instructions for Accessing Lab Results: Instructions to create an account and access test results.

**Lab Improvement**

- Overview: Objectives and training statistics.
- Training workshops: List of all available hands-on and online training workshops.
- Consultation: Contact information.
- GC QC Information: GC-Lect media program memos.
- Forms, Newsletters and Bulletins: Recently written publications along with forms and documents with information of interest to our customers.
• Hemachemistry
  o Blood Lead: Important information about the screening test, specimen identification, collection, and shipment. It also includes links to specimen submittal forms and collection device kits that can be ordered online.

• Environmental Sciences
  o About ESB (Environmental Services Branch).
  o Organic Chemistry.
  o Inorganic Chemistry.
  o Radiochemistry.
  o Microbiology.
  o Certifications.
  o Each option includes information about the types of samples tested and forms that must be completed and accompany the sample.

• Cancer Cytology
  o Overview: Includes links to other public health programs and pictures to demonstrate the different types of cells seen.
  o History: Changes through the years in Cancer Cytology.
  o Descriptions: Includes photographs of specimens and the criteria used to classify the specimens.
  o Frequently Asked Questions: Most common questions asked of the Cancer Cytology Unit.
  o Online Resources: Other Cytology resources.
  o For a tour, please go to http://slph.adobeconnect.com/cytology.

• CLIA Contract Program for Local Health Departments
  o Information about the CLIA contract the NCSLPH holds with approximately half of North Carolina’s local health departments.
  o Links include information related to services provided, Quality Assessment checklists, and the Regional Consultants’ area information.

• Virology/Serology
  o Includes links to each testing area in the unit.
  o Simply click on the type of culture (i.e. virus culture) needed to find important information. Each link has pertinent information regarding specimen collection and reporting.

• Microbiology
  o Includes links to each testing area in the unit.
  o About Microbiology: Describes all the different types of bacteria the NCSLPH will perform testing for and basic information about each.
  o Turnaround Times: Lists each test and the turnaround time for the different tests done in the Microbiology unit.

• Newborn Screening
  o A Test to Save Your Baby’s Life: Brochure with important information (Available in English and Spanish).
  o Includes links to conditions and disorders tested.
  o Form Training: Users can navigate an online Form Training that illustrates how to correctly collect and submit a newborn screening specimen.
  o Reporting: Describes the way the Newborn Screening unit reports each type of test performed on the newborn sample.

• Bioterrorism
  o Includes a wealth of information for users seeking information about the unit.
  o Links to information about agents of concern, frequently asked questions, shipping guidelines, submission criteria, and the form needed to accompany a sample.

• Chemical Terrorism and Threat
  o Contains an overview of the unit that was created in 2002. Links include overview of the unit and analytes of interest. It also
includes contact information and how to submit samples with the necessary forms.

- **Forms, Newsletters, and Documents**
  - Includes important documents and links including specimen submittal forms for all laboratory tests and the link to order supplies from the NCSLPH mail room.

- **Other links**
  - Important links outside of the NCSLPH including the holiday schedule, job postings, and the N.C. Pandemic Influenza Plan. The N.C. EDSS call log requires a user name and password to log in; if you participate in this program, this is a direct link to that portal.

**More Practice with the Website**

To become more comfortable navigating the NCSLPH website, it is best to just simply go to the page and click on various tabs and links. To help with common tasks, let's look at a few different scenarios. Click on each of the links below for more information.

**Obtaining test results**
[http://slph.adobeconnect.com/results](http://slph.adobeconnect.com/results)

**Preparing to submit a sample for Chlamydia testing**

**Applying for a workshop**

**Ordering and paying for supplies**
[http://slph.adobeconnect.com/supply](http://slph.adobeconnect.com/supply)

**Updates Coming in the Future**

Although some changes have been completed on our website, we are striving to make it even better. In the future, we hope to have a test menu at the bottom of the home page that will have A to Z links to make it easier for visitors to access a test by the name. More unit information will be updated and offer our website visitors clear and concise information about testing done at the NCSLPH.

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